

Recommendations and Problems

Monthly Reports for November 1958

CARTOGRAPHY DIVISION

FAR EAST COMPILATION BRANCH

Material submitted to D/GC by NIS contributors is often in a form which is not adaptable to compilation procedures and overtaxes the ability of D/GC to perform effectively. It is recommended that contributors again be informed of D/GC desires and requirements with respect to material submitted for compilation.

The temporary shortage of personnel has adversely affected the compilation output, but production is expected to return to normal soon.

EUROPE-AFRICA COMPILATION BRANCH

In view of the problem of trying to remember why the distribution of a particular map was considered "Limited", it is suggested that the staff consider for Division policy the possibility of including on the Blue Cover Sheet the reason for "Limited" in the space marked "Remarks" at the time the Blue Cover Sheet is initiated.

DEVELOPMENT AND CONSTRUCTION BRANCH

25X1A9a

The problem of assigning a replacement to [REDACTED] position has been thoroughly discussed with Chief, D/GC, and is well in hand.

MAP LIBRARY DIVISION

REFERENCE BRANCH

Due to the Thanksgiving holiday, pressure of work and illness among staff members, only two trips were made to Vital Storage. During the past several months 427 maps, 55 publications and 207 items of ATMP material were forwarded to the Depository. There is still much work to be done, and items to be forwarded, time permitting. [REDACTED] absence has slowed the Map Library Vital Storage program considerably. Reference personnel have not been able to spend much time on this operation. 25X1A9a

GEOGRAPHY DIVISION

A tremendous backlog of work is developing in the Coordination Staff. The schedule this year is particularly heavy and the possibility of meeting the FY 1959 commitments is remote.

NEAR EAST - AFRICA BRANCH

It seems unfortunate that finished intelligence produced in Washington and of interest to the Branch should take three months to reach us. "Soviet Language and Area Programs for Asia and Africa." State IR 7783, dated 5 August 1958, had been in CIA for over two months going thru four units before it reached the Branch on 28 Nov 58.

EDITING AND REVIEW STAFF

25X1C4e

The problem of how to handle unclassified reports issued by the division still remains. Some consideration has been given to the publication of such reports under [REDACTED] that have legitimate interest in the fields represented.

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EUROPE BRANCH

Analysts are concerned about the apparent taking over of D/GG functions by D/GL or D/GC. There is a feeling that D/GG functions are being eroded away, or, at least that the lines of responsibility have become obscured. Two instances this month involved the answering of spot requests on administrative division by D/GC. In one case D/GC had to get the information from us and in the other the information given out was found to be wrong.

Under no circumstances should this type of function be relinquished. We cannot prevent people from calling D/GC about such matters, but we can request that a re-definition of functions be made. It is suggested that a statement of D/GG functions be made at the Area or Division level.'